

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

March 3, 2022

Minutes No. 398

The J. Sargeant Reynolds Community College Board convened at 4:10 p.m. on Thursday, March 3, 2022 at the Goochland Campus Community Room.

Board Members Present:

Mr. Fred Babik, Henrico County
Dr. Sally Boese, Powhatan County
Dr. Kenneth Warren Foster, City of Richmond
Dr. Stephen A. Geyer, Goochland County – excused at 5:43 pm
Mrs. Kathy Graziano, City of Richmond
Mr. Joshua Mathews-Ailsworth, City of Richmond
Mr. Owen M. Matthews, Hanover County
Mrs. Mary L. Studevart, Henrico County
Dr. Paula Pando, President

Board Members Absent:

Mr. Bo Bundrick, County of Louisa
Mr. Joshua Briere, City of Richmond
Dr. Surya P. Dhakar, Henrico County
Mr. Shawn M. Nicholson, City of Richmond
Mrs. Monica L. Smith-Callahan, Henrico County
CAPT Richard C. Rush, Henrico County

Staff Present:

Ms. Amy Bradshaw
Ms. Ann Bushey
Ms. Elizabeth Creamer
Dr. Lori Dwyer
Ms. Bess Littlefield
Dr. Terricita Sass

CALL TO ORDER

Chair Graziano called the meeting to order and welcomed everyone.

ROLL CALL

Dr. Pando affirmed that a quorum was present.

PUBLIC COMMENT

No Comment.

BOARD CHAIR'S REPORT

Mrs. Kathy Graziano asked the Board Operations and Planning Committee to add guidance on public comment into the College Board Manual. Chair Graziano thanked CAPT Rick Rush for his work on the Resolution honoring retiring Chancellor Glenn Dubois.

1. Approval of Resolution honoring Chancellor Glenn DuBois

Mr. Fred Babik made a motion to approve the Resolution honoring retiring Chancellor Glenn Dubois and Mrs. Mary Studeviant seconded the motion. The motion carried 8-0-0.

1. PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

PAFS' President, Ms. Loftan Hooker, submitted a report posted to Boarddocs.

2. CLASSIFIED COUNCIL REPORT

Classified Council President, Ms. Jackie Manley, submitted a report posted to Boarddocs.

3. FACULTY SENATE REPORT

No Report.

MINUTES

Chair Graziano asked if there were any additions or corrections to the minutes of the January 27, 2022 Board Meeting.

Upon a motion by Dr. Sally Boese and seconded by Mrs. Mary Studeviant the Board approved the minutes from the January 27, 2022 meeting. The motion carried 8-0-0.

PRESIDENT'S REPORT

President Paula Pando presented on the following:

- Board Meetings and a Featured Report on a timely topic important to the Board
- We are everywhere: Governor's Lab School Concepts, Opened the Writing Studio, Powhatan Leadership Institute, Children's Hospital of Richmond, and Mayor's Youth Academy
- Goochland – working with County on defining the Courthouse Village
- Recent media - What's happening inside the building

- #1 Fast Forward enrollments
- Achieving the Dream – Welcomed into the Network
- Investments paying off – Organizations asking to be involved
- Application Yield – increased 12%
- Giving - \$1.4 million, \$400,000 more
- Timely MD – free mental health services 24/7
- Student Support Services
- And yet declines in enrollment
- Fiscal Impact
- HEERF Funding
- Lean into our priorities
- Our Featured Presentation – Enrollment by Dr. Terricita Sass and Dr. Lori Dwyer

VICE PRESIDENT OF FINANCE & ADMINISTRATION REPORT

Ms. Amy Bradshaw's report was posted to Boarddocs.

VICE PRESIDENT OF CCWA REPORT

No Report.

INTERIM VICE PRESIDENT OF ACADEMIC AFFAIRS AND CHIEF ACADEMIC OFFICER

Dr. Lori Dwyer's report was posted to Boarddocs.

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

No Report.

VICE PRESIDENT OF ENROLLMENT MANAGEMENT AND STUDENT SUCCESS

Dr. Terricita Sass and Dr. Lori Dwyer provided a presentation on enrollment.

- Level Setting 30% decline from 2012 – 2018
- Identify enrollment goals and strategies
- Recruitment – December 2023 achieve established goals
- Launch Summer bridge program
- Leveraging Retention - increase retention by 4%
- Reengagement Goals and Selected Strategies – increase outreach by 50%

Drs. Sass and Dwyer's presentation will be added to Boarddocs.

BOARD OPERATIONS & PLANNING COMMITTEE

Dr. Sally Boese, chair of the Board Operations and Planning Committee, asked board approval on the following action item:

1. Approval of additions to Chart of Board Events and Prioritization.

The Committee made a motion to approve the additions to the Chart of Board Events and prioritization to include attendance at College President's annual presentation to each local governing body a high priority and attendance at student recognition events such as scholarship awards or pinning ceremonies a low priority. Mr. Owen Matthews seconded the motion. The motion carried 8-0-0

Dr. Boese also led a discussion on possible items to be added to the College Board Manual as an addendum. These topics were included in the committee report. Further discussion to take place at the upcoming fall College Board Retreat.

Dr. Boese shared the board goals have been updated to include the edits from the last College Board Retreat in 2019. Most current goals and will serve as a basic point of reference for future retreats.

College Board Chair, Kathy Graziano, led a discussion on the feasibility of returning to a two-day College Board Retreat. Chair Graziano feels a two-day retreat is important as you get to know your fellow board members. Mr. Fred Babik agreed it provides a sense of belonging. Mr. Owen Matthews recommends building in some personal time to get some work done during the retreat.

Ms. Graziano will contact board members who were absent today to get their feedback.

ACADEMIC, STUDENT AFFAIRS AND WORKFORCE DEVELOPMENT COMMITTEE

No Report.

FINANCE & FACILITIES COMMITTEE

Mr. Owen Matthews reported the Finance and Facilities committee met on February 10, 2022 and provided a summary of the financials posted to Boarddocs.

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A motion was made and seconded that: "THE J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD ADJOURN." The motion carried 8-0-0.

There being no further business to come before the Board, the meeting adjourned at 6:00 p.m.



Paula P. Pando, Secretary



Kathy Graziano, Chair