

Directory Information

The following highlights information within an educational record that is considered to be either directory information, or personally identifiable information. If the item below is checked as not being directory information, it is considered personally identifiable information. In the event that personally identifiable information is being requested, the college official should follow the appropriate college procedure to determine and / or release student information.

Information	Directory Information?	
	Yes	No
Student's Full Name	X	
Student's Photograph	X	
Social Security Number		X
Student's EMPL ID		X
Student's Personal Identification Number		X
Date of Birth		X
Gender		X
Place of Birth		X
Address and Telephone Number*	X*	
Email Address*	X*	
Class Level	X	
Dates of Enrollment	X	
Degrees, honors, certificates, and Dates Awarded	X	
Class Rank		X
GPA or Grades		X
Transcripts (official or unofficial)		X
Academic Standing at Institution		X
Earned Credit Hours		X
Parent or Student Income Information		X
Financial Aid Application Data		X
Class Schedule		X
Enrollment Status		X
Counseling / Medical Records		X
Residency Status		X
VA or Social Security Status		X
Test Scores (Compass, CLEP, TOEFL, etc.)		X
Transcripts from Previously Enrolled Institution		X
Most Recent Educational Institution Attended	X	
Student Employment Title and Dates	X	
Height and Weight of Athletic Team Members	X	
Participation in Official Recognized Activities and Sports	X	
Account Receivable Information		X
Unmet Degree Requirements		X
Student Conduct Records		X
Unmet Degree Requirements		X

* Per the Code of Virginia [§23.1-405](#), email address, address, and telephone number of a student will not be disclosed pursuant to the Virginia Freedom of Information Act (FOIA) without written consent from the student. Except as required by state or federal law, email address, address and telephone number of a student will not be disclosed pursuant to 34 C.F.R. § 99.31(a)(11) unless (a) the disclosure is to students enrolled in the school or to school board employees for educational purposes or school business and the parent or eligible student has not opted out of such disclosure in accordance with this subsection and school board policy or (b) the parent or eligible student has affirmatively consented in writing to such disclosure.