

## Guidelines for Using Calculators

The Office of Student Accommodations (OSA) and the Mathematics Department have determined the circumstances that would allow for the use of a calculator as an appropriate and reasonable accommodation.

### Guidelines

1. The Office of Student Accommodation's approval of the use of a calculator as an accommodation is based on the student's disability documentation.
2. OSA will consider requests for use of a calculator on a case-by-case basis. Due to the specific nature of some disabilities, a calculator may be the only way that a student can have equal access.
3. OSA will not approve of the use of a calculator as an appropriate accommodation when:
  - a. the provision of a calculator undermines academic standards or fundamentally alters the nature of an assignment or test;
  - b. the test is designed to measure skills that the calculator would eliminate. For example, if the skill being tested is to calculate percentages or square roots, then a calculator would be inappropriate accommodation. A fact sheet or some other strategy may be an appropriate alternative. However, a fact sheet is not an appropriate accommodation when the provision of a fact sheet fundamentally alters the nature of an exam.

### Other Considerations

1. It is entirely possible for the use of a calculator to be permitted for some exams and not permitted for others.
2. If other students in the class are not allowed to use a calculator/fact sheet during an exam/quiz, the instructor shall request that the student complete the exam/quiz through the Office of Student Accommodations.
3. Students should discuss with their instructors what type of calculator is appropriate for more advanced classes.