

**J. Sargeant Reynolds Community College
Course Content Summary**

Course Prefix and Number: SDV 101 **Credits:** 1

Course Title: Orientation to Business

Course Description:

Introduces students to the skills which are necessary to achieve their academic goals, to services offered at the college, and to the Business discipline. Covers topics such as the following: services and resources at the college; the library; counseling and advising; listening, test taking, and study skills; learning styles; career and personal development; and topical areas which are applicable to the Business discipline. Lecture 1 hour. Total 1 hour per week. 1 credit

General Course Purpose:

To assist first-year students enrolled in a Business and Industrial Trades program to effectively transition into college and learn how to be successful in Business and Industrial Trades programs.

Course Prerequisites and Co-requisites:

None

Student Learning Outcomes:

Upon completing the course, the student will be able to

- Apply personality and learning preferences to study strategies, academic progress, and career development.
- Demonstrate the ability to set goals, practice communication and study skills, and research career options within the School of Business & Industrial Trades (SBIT).
- Identify the “next step” in your college and career paths as well as possible obstacles, stressors, and unhealthy lifestyles that could create barriers or challenges for you from reaching your goals.
- Identify and utilize the resources and amenities available to you as a Reynolds student.

Major Topics to be Included:

- Identify the functional areas of business: planning, organizing, leading, controlling
- Study skills and styles
- Student support services
- Academic advising
- College resources, including the library

Effective Date/Updated: January 1, 2023